

Pre-Installation Checklist

Dear Customer,

To be able to guarantee a smooth installation, we would like to request you to check a few points prior to your installation date. Please read the checklist carefully, and in case you have any queries in advance, please feel free to contact our Customer Care at any time.

Your Evident Team

Appointment



Please have the necessary documents ready (e.g. Evident case / transaction number, customer name, address, etc.)



Please mention special features while making the appointment (e.g. agreements with your Sales Rep, special requests, etc.)



Please make sure that requirements of the room or installation place are fulfilled as discussed with your Sales Rep (e.g. desk for PC, enough power lines)

During the installation



Please allow our technicians unrestricted access to the assembly site and the materials supplied.



Please schedule a technically responsible person(s) who can answer possible queries (e.g. regarding settings, requirements, etc.)



Please provide IT administration rights and the technical equipment (computer, monitor, mouse, keyboard, and desk) - if not part of your order.

For installation incl. software



Please ensure that an employee authorized to sign is available to accept the installation.